

# M.E.S.COLLEGE OF ENGINEERING, PUNE 411001

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Mob. No. \_\_\_\_\_

Date: \_\_\_\_\_

To,  
The Principal,  
MES College of Engg.  
Pune – 411 001.

## Sub : Application for obtaining Transfer Certificate

Sir,

I submit this application for obtaining my Transfer Certificate from this College, I was/am a bonafide student of this College, during the academic year \_\_\_\_\_. The true copies of marksheet of last examination passed / failed is attached herewith.

### My biodata is as given below:

Student's Full Name: \_\_\_\_\_

Father's Full Name: \_\_\_\_\_

Mother's Full Name: \_\_\_\_\_

Class: \_\_\_\_\_ Branch: \_\_\_\_\_ College PRN No. \_\_\_\_\_

Exam Seat No.: \_\_\_\_\_ Category: \_\_\_\_\_

First Admission: Year \_\_\_\_\_ Class \_\_\_\_\_ Branch \_\_\_\_\_

Thanking you,

Yours faithfully,

- Encl:1) Attested Xerox copies of last examination passed / failed.  
2) Original Fee Receipt (Upto 2015-16 Students only)  
3) Original I -Card

### For Office Use Only:

Sr.No.	Dues	Signature
1.	Department Dues	
2.	Library Dues	
3.	Training & Placement Dept.	
4.	Hostel Office (Only if applicable)	
5.	Scholarship Dues	
6.	Fee Dues	

Principal / Registrar  
MES College of Engg. Pune-01.