20/01/25

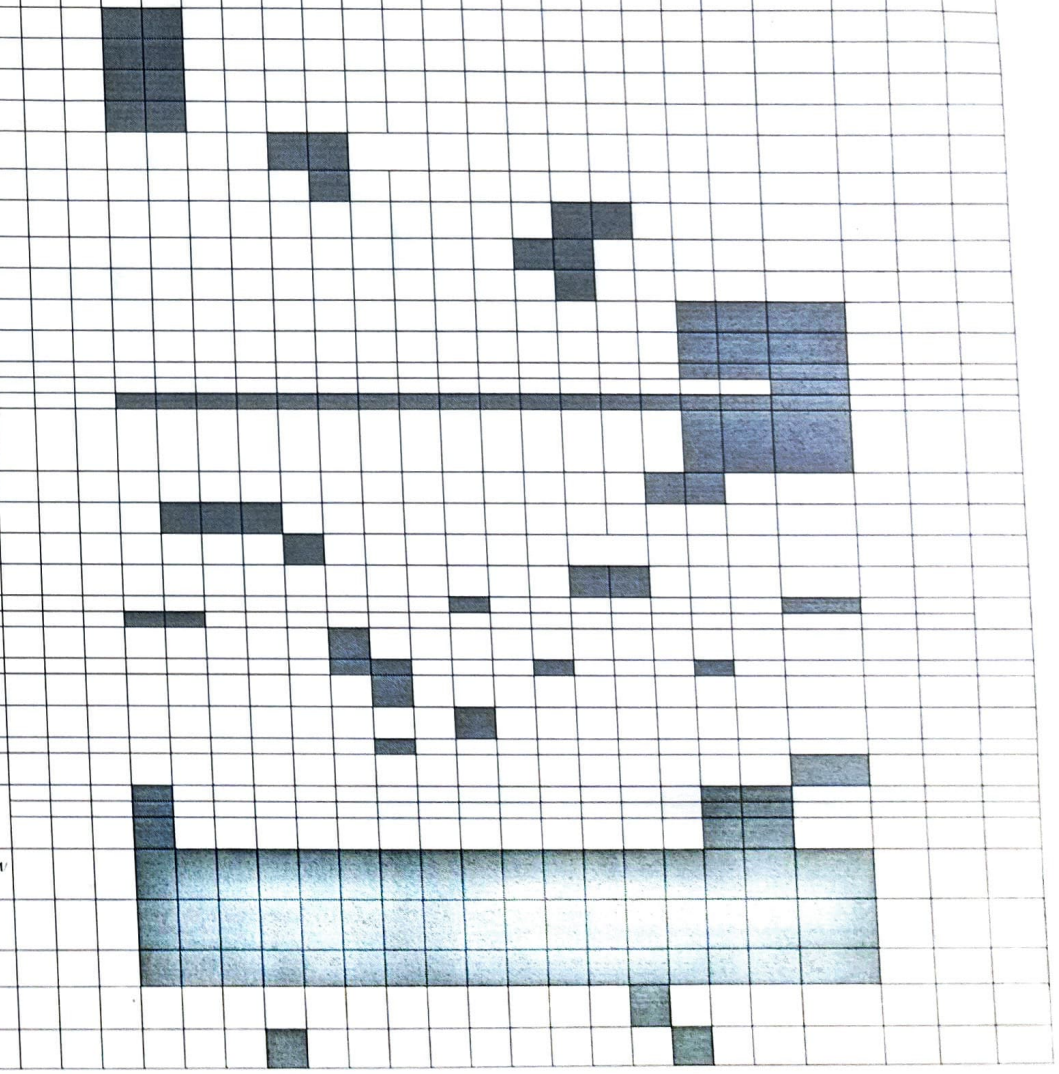
Modern Education Society's College of Engineering, Pune-01

Name of the Department- First Year Department Academic Calender 2024-25 SEM II

Starting Date: ~~01-01-2025~~ **Concluding Date: - 26/04/2025 (AS PER SPPU CALENDAR PUBLISHED ON 06/09/24)**

Sr No	College Development Cell	Cell Activity	Cell Activity Details	College Development Cell activity Coordinator	Departmental Primary/Second ary Coordinator	Department Committee Member
1	Academic Monitoring / Examination Cell	Academic	Workload Destribution & inform to faculty	Dr. K. S. Tiwari	DSA/SSK	PPK
			Preparation of Time table & Display		SSK	
			Allotment of class, parent teachers, Course coordinator		DSA/SSK	
			Confermation of roll numbers & online attendance sheet		SAB/MPM	NJ/SW/SSM/GK/PVA
			Attendance Monitoring Report 1			
			Display & Councelling of Low Attedance students			
			Parents Meet		RBC/PD	PMW/SGJ/SSS/
			Attendance Monitoring Report II		SAB/MPM	NJ/SW/SSM/GK/PVA
			Display & Councelling of Low Attedance students			
			Remedial Classes & Councelling for Non reported students		PPK/MDR	All Class Teacher/Parent Teacher
			Prov. Detention List - Communicate & Councelling		SAB/MPM	NJ/SW/SSM/GK/PVA
			Final detention List			
			Term End Report			
		Academic Audit	Overall Academic Monitoring	Dr. K. S. Tiwari	ARP	All FE Teachers
			Academic Monitoring Audit to review quality of academic processes AND Instruction Delivery		ARP	SSJ PMW
			Current sem Course file Checking		VSG/SBS/SMN	
			Course file checking of last semester with final result		VSG/SBS/SMN	
			Mid term Feedback and its corrective action		ARP/MV/AVD	NJ/SRD/MPM/SGJ
			End term Feedback and its corrective action		ARP/MV/AVD	NJ/SRD/MPM/SGJ
			Library usage review		SW	
		Examination (Internal / External)	Student data	Dr. P.B Chopade	VSG	AVD/MKP/RSM/SSS/AK
			Result Data Analysis and Action plan			AVD/MKP/RSM/SSS/AK
			CCE			AVD/MKP/RSM/SSS/AK
			Display Marksheet & Analysis with action plan			AVD/MKP/RSM/SSS/AK
			Examination and mark entry with Analysis			AVD/MKP/RSM/SSS/AK
			End Term Exam - Internal			AVD/MKP/RSM/SSS/AK
			Display Marksheet - End term with Analysis			AVD/MKP/RSM/SSS/AK
		Accreditation Process	Forms & format development	Dr. P.P.Mane	SBS & SMN	SAB/MV/PMW/PPK/PVA
			Compliance status & planning			
			Monitoring of accreditation processes			
		Co-Curricular Courses Co-ordinator		Prof.S.K.Wahul	MDR	SMN/MV/AVD/SSM/SGJ/NJ/RSM/MSM/AK/SW
		Design Thinking Course Co-ordinator			SSJ	MKP/PVA
		Indian Knowledge System Co-ordinator			SSK	PMW/AVD/AAC
		DSR Verification, Consumable item stock Verifiation			SMN	MV/SAB/PMW/MDR/PPK
		Class Lab Maintenance and Lab ambiance records			RBC/PMW	RSM/SW/SSS/GK

Jan-25					Feb-25				Mar-25					Apr-25					May-25		Goal	Resources Funds	Sign
w	w	w	w	w	w	w	w	w	w	w	w	w	w	w	w	w	w	w	w	w			
-2	-1	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17				



Starting Date: 2/01/2025 **Concluding Date: - 26/04/2025 (AS PER SPPU CALENDAR PUBLISHED ON 06/09/24)**

Sr No	College Development Cell	Cell Activity	Cell Activity Details	College Development Cell activity Coordinator	Departmental Primary/Second ary Coordinator	Department Committee Member	Jan-25					Feb-25				Mar-25					Apr-25					May-25	Goal	Resources Funds	Sign
							w	w	w	w	w	w	w	w	w	w	w	w	w	w	w	w	w	w	w	w			
							-2	-1	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17				
II	Interaction with Outside world Cell	Consultancy		Dr. S.H. Gawande	ARP	SRD/NJ/SGJ																							
		MOU with Industry Institute/ Research Organisation			ARP	SRD/MV/SSM																							
		Grants from UGC/AICTE/BCUD/Govt Organisation/Industry			ARP	SRD/MV/SSM																							
		Revenue Generation-Internal and External			ARP	SRD/MV/SSM																							
		FDP Support Staff Trainig/ Student Technical Skill development training			ARP	SRD/MV/SSM																							
		Guest Lecture / Industrial Visit			MDR/PPK	SRD/PMW/AK/SSS/GK																							
		Conference, Publication			ARP	MV/PD/SGJ/SRD																							
		Incubation / EDP		Dr.R.S.Kadam	ARP	SRD/MV/SG/SSM																							
		R&D / Innovation			ARP	PMW/MKP/SSM/NJ																							
III	Student Development Cell	Placement		Mr.Tushar Gadekar	RBC	SSJ/SG/SSM/SW																							
		CRT																											
		Higher Education/Competetive exam Guidance, Expert talk related to placement		Dr. V.N. Raibhole/Registrar	RBC	SSJ/SSM/SW																							
		Admission Promotion/ WebSite updation / Quality Ranking of Institute		PRO	SMN	MDR/AVD/SRD																							
		Alumni Association		Dr.V.N.Chougule/ YMA	RBC	SRD/PD/SGJ																							
		Induction Program			DSA/SSK	PPK/MDR/ All FE Faculty Members																							
		Others- Medical Test,Scholarship Forms,Course Exit Survey etc.			SMN	All Class Teacher/Parent Teacher																							
		Nakshatr Astronomy Club,Robo club,Other clubs		Prof. S.R.Khonde	DSA	AK																							
		Baja / E - Baja																											
		Professional student society Association			RBC	SRD/PD/SGJ																							
		Magazine			MV	SSS/MPM/AK																							
		Astitva			MV	SSS/MPM/AK																							

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IV	Co / Extra Curricular Activity Cell	Jhankaar		Dr. P.N.Kota	RBC	PMW/AK/MPM/SW/SSM/GK
		Newsletter			SMN/MV	SGJ/SSM
		NCC Sports/Physical Activity			SMN/HS	SSS/SW/MKP/SGJ
		NSS Student welfare			SMN	SSJ/PD/AK/SSM/SW
		Any Other Activity not mentioned above , Mental Ability Test, Library Facility for dept			RBC	MPM/SW/SSS/RSM
		VLAB		Dr.P.B.Chopade	RBC	SAB/AVD/PD/SRD/PVA/SSM
		Counselling of Students			CLASS AND PARENT TEACHER	Parent Teachers

Jan-25					Feb-25				Mar-25					Apr-25					May-25		Goal	Resources Funds	Sign
w	w	w	w	w	w	w	w	w	w	w	w	w	w	w	w	w	w	w	w	w			
-2	-1	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17				

Time Table In Charge
Dr. S.S.Kulkarni
Prof. Priyanka Katkar

FE HoD
Dr. D. S. Adkar

Principal
Dr.M.P.Dale

DSA: Dr. D. S. Adkar
SAB: Prof. S. A. Borkar
VSG: Dr. V. S. Galgali
ARP: Dr. A. R. Prayag
MDR: Prof.M.D.Raut

SBS: Dr. S. B. Sharma
MV: Dr. M.Vaishampayan
SSK: Dr. S. S. Kulkarni
PMW: Prof. P. M.Walunjkar
AVD: Prof. A. V.Deshpande

RBC:Prof.R.B.Chormale
PPK- Prof. P.P.Kaktkar
MPM : Prof. Madhuri Metkar
SSJ- Prof.Sushant Jadhav
SRD: Prof. S.R..Dhavale

SG-Prof.Suchita Ganage
PD- Prof. Pooja Deokate
NJ- Prof.Namrata Jangale
SGJ- Prof.Supriya Jadhav
SW- Prof.Sushil Walunj

AK- Prof.Archana Kale
MKP- Prof.M.K.Patil
RSM: Prof.Rupali S. Mehare
PVA-Prof.P.V.Aundhkar
GK-Prof.Gauri Kulkarni